

To: All Members of the Board, all officers  
named for 'actions'.

From: Legal and Member Services  
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**HEALTH AND WELLBEING BOARD  
5 MARCH 2015  
M I N U T E S**

**ATTENDANCE**

**MEMBERS OF THE BOARD**

N Bell, Clinical Commissioning Group Representative  
N Carver, NHS Provider Representative  
M Downing, Healthwatch Hertfordshire  
T Heritage, County Councillor  
D Lloyd, Hertfordshire Police and Crime Commissioner  
I MacBeath, Director of Health and Community Services  
J McManus, Director of Public Health  
L Needham, District Council Representative  
H Pathmanathan, Clinical Commissioning Group Representative  
R Roberts, County Councillor  
N Small, Clinical Commissioning Group Representative  
D Thornhill, District Council Representative  
C Wyatt-Lowe, County Councillor (Chairman)

**PART 1**

**1. MINUTES**

1.1 The minutes of the Health and Wellbeing Board meeting held on 9  
December 2014 were confirmed as a correct record of the meeting.

**2. PUBLIC QUESTIONS**

2.1 There were no public questions.

**ACTION**

### **3. PERFORMANCE INDICATORS FOR HEALTH AND WELLBEING STRATEGY**

- 3.1 The Board received a report which updated it on progress made in delivering against its 9 strategic priority areas.
- 3.2 A new reporting style had been used for the report as at its meeting on 18 June 2014 the Board had asked for an alternative method of reporting to be developed as it felt the way in which the indicators were presented was unclear.
- 3.3 Overall, the Board felt that the presentation of data in the reports and the explanations were helpful. It was suggested that a 'Tartan Rug' summary at the beginning of the report would be useful in future.
- 3.4 The Board highlighted alcohol related hospital admissions as an area where reporting could be developed further.

#### **Conclusion**

- 3.5 The Board noted the report and approved the new reporting style.

### **4. HERTFORDSHIRE PHARMACEUTICAL NEEDS ASSESSMENT**

- 4.1 The Board received a report which described the background and legislative framework to the Pharmaceutical Needs Assessment (PNA) and gave an update of the current situation regarding the production of the PNA in Hertfordshire
- 4.2 Healthwatch Hertfordshire confirmed that it had contributed a submission to the consultation but felt that there had been some confusion regarding the nature of the consultation exercise amongst the public. It was suggested that in future this could be made clearer.
- 4.3 The Board noted that this report was a first step in building a new and different relationship with pharmacy. There would be another report submitted in April with more details about the way in which pharmacy could be used within the health and wellbeing system to maximise the effect.
- 4.4 It was suggested that an analysis of skills supply might enhance the document and the use of the skills within the primary care system. The issue of retailers selling both cigarettes and stop smoking aids was also raised and the Board agreed that it should look at this in more detail at its next development day.

Wendy Tooke

## **Conclusion**

4.5 The Board ratified the Hertfordshire PNA for publication, prior to its adoption for use from 1 April 2015.

## **5. DISABLED CHILDRENS CHARTER FOR HEALTH AND WELLBEING BOARDS**

5.1 Members received a report requesting it to sign up to the Disabled Children's Charter. In signing up, the Board and all related services would need to take account of the expectations and values rooted within the Charter and ensure compliance with it within one year of signing.

5.2 The Board heard that the Charter had been developed to support Health and Wellbeing Boards meet their responsibilities towards disabled children and young people with special educational needs and health conditions.

## **Conclusion**

5.3 The Board agreed that:

- (i) the Charter would be signed by R Roberts, C Wyatt-Lowe, H Pathmanathan and N Small on its behalf;
- (ii) Implementation of the Charter be tasked to the Shaping the Future, 0-25 Programme Board; and
- (iii) a further report would be brought to Board in six months' time reviewing compliance.

## **6. COORDINATED ACTION AGAINST DOMESTIC ABUSE (CAADA) REVIEW AND PLAN**

6.1 The Board was informed of the main findings of the CAADA review of Domestic Abuse services in Hertfordshire.

6.2 The review had found that focussed improvements were needed in:

The governance and leadership arrangements for domestic abuse in Hertfordshire;

The consistency through which victims are referred to services; and  
The provision of services and support for victims and perpetrators.

6.3 The overall recommendation from the review was that Hertfordshire should create an effective care pathway for domestic abuse from initial identification to step down and recovery.

6.4 Members heard that a Commissioning Manager post was being funded by Hertfordshire County Council and the Police and Crime Commissioner stated that this was an area that was at the top of his

agenda. Board Members highlighted the importance of all partners working together on this and the need for change and achievements to be made swiftly.

### **Conclusion**

- 6.3 The Board noted the report and requested that an update on progress be brought back in six months' time.

## **7. JOINT HEALTH AND SOCIAL CARE LEARNING DISABILITY FRAMEWORK 2014**

- 7.1 The Board received a paper on the Joint Health and Social Care Framework 2014 (LD SAF). The aim of the framework was to provide a single, consistent way of identifying the challenges in caring for the needs of people with learning disabilities and documenting the extent to which the shared goals of providing care were met. The report provided a summary of the report and ratings for 2014.

- 7.2 A presentation was also made to the Board by a team of people including a family carer. Learning Disability Partnership Board representatives and GP Leads for Learning Disability. The presentation can be viewed at: [http://www.hertsdirect.org/your-council/civic\\_calendar/healthwellbeingboard/18308249/](http://www.hertsdirect.org/your-council/civic_calendar/healthwellbeingboard/18308249/)

- 7.3 Members felt that there was a lot of work to be done in improving leisure and cultural opportunities and enabling access. There was a role for all organisations to play in this and it was suggested that each organisation should nominate a lead to assist in this. The District Council representatives on the Board were asked to take this back to the District Council Leadership meeting.

Lynda  
Needham /  
Dorothy  
Thornhill

### **Conclusion**

- 7.4 The Board agreed that:
- (i) each organisation represented should nominate a champion to progress this within their organisation;
  - (ii) the LD SAF be endorsed and an update on progress be brought back to the Board in six months' time.

All  
Jan Gates

## **8. HERTFORDSHIRE DEMENTIA STRATEGY 2015 - 2019**

- 8.1 The Board received a report which sought its endorsement of the Hertfordshire Dementia Strategy 2015-2019.
- 8.2 The Strategy addressed the following six themes and was supported by an action plan that would be maintained by the Integrated Health and Care Commissioning Team

Enabling equal access to diagnosis and support;  
Promoting health and wellbeing;  
Developing dementia friendly communities;  
Supporting carers of people with dementia;  
Preventing and responding to crisis; and  
Evidence based commissioning

- 8.3 During discussion, Board Members felt that the strategy needed to place more emphasis on early diagnosis and asked for this to be included.

### **Conclusion**

- 8.4 The Board agreed to endorse the Hertfordshire Dementia Strategy 2015-2019 with the addition of 'early diagnosis.'

## **9. HERTFORDSHIRE OBESITY PROGRAMME – 1 YEAR ON**

- 9.1 The Board received a report which highlighted the progress made implementing Hertfordshire's Healthy Weight Strategic Plan to date and identified forthcoming priority actions.

### **Conclusion**

- 9.2 The Board noted progress made on delivering the Hertfordshire Obesity Programme and its future strategic direction.

## **10. HERTFORDSHIRE PHYSICAL ACTIVITY AND SPORT FRAMEWORK**

- 10.1 The Board received a report which introduced the Hertfordshire's Physical Activity and Sport Framework.
- 10.2 The Framework profiled participation levels across the county and districts and identified examples of what was currently in place to support active living.

### **Conclusion**

- 10.3 The Board noted the Framework and its implementation from April 2015.

## **11. MENTAL HEALTH CRISIS CARE CONCORDAT**

- 11.1 The Board received a report informing it of action taken so far in developing a local Mental Health Crisis Care declaration and action plan, in line with national requirements set out in the Mental Health Crisis Care Concordat.
- 11.2 Members were assured that the document was 'live' and would be updated on a regular basis and would include anything coming out of the Children and Mental Health Services Review. It was felt that the document was a good starting point and that the challenge was to change the culture. It was emphasised that the role of schools in mental health crisis for young people was a crucial one and the ability to get into independent schools was vital

### **Conclusion**

- 11.3 The Board noted the Mental Health Crisis Care Concordat declaration and approved the action plan for Hertfordshire.

Kathryn Pettit  
Chief Legal Officer